

# Materials fund request form

Refers to **Chapter 3: What is creative young learner teaching?** on page 75.

## Content

A form that teachers could be asked to fill in whenever they request materials that go beyond standard stationery.

## Rationale

This form functions in two ways: it helps directors of studies or heads of department to see how the requested materials are going to be used; it also helps the teacher to plan, and later reflect on, how useful those materials actually were, and whether they could be used more effectively.

# Materials fund request form

Briefly describe the materials you need money for and their estimated cost:	
Please outline how you intend to use the materials, how they will fit into your lesson and what they will add to it.	
What specific language will be tied to the materials?	
Will the materials be used in a one-off lesson or re-used over several lessons?	
If this is a more permanent resource, could the materials be used by other teachers?	
<b>To be completed after the lesson/s:</b>	
How do you feel the lesson/s went?	
Do you feel expenditure on the materials was worth it?	
Would you do the same lesson again?	