

# Sample Supervision Policy: Method of Delivery

*[To be developed and agreed by the school but could be based on the paragraphs below.]*

A relationship between a supervisor and supervisee is fundamental to the supervisory process and supervision will take place in a variety of settings and circumstances.

**A formal supervision session, whether in a group or one to one,** is at the heart of the process and staff should receive regular supervision.

**Ad hoc supervision** is the conversations that take place between a supervisor and supervisee as the need arises. This should be available to all staff but is not a substitute for formal group or one-to-one supervision. The value of ad hoc supervision is that it is an important way of supporting staff, improving performance, keeping pace with change and ensuring that the school's requirements are met. It should be recorded in line with these procedures.

## Frequency

*[To be developed and agreed by the school.]*